

Minutes of the OUYC JC Committee

TT 2020

08/06/2020 19:30

Via Microsoft Teams

1. Apologies
 - a. Kylie MacFarquharson (Co-Fixtures)
2. Yachting Report [Annika]
 - a. AnnikaM: Strong squad this year. Good preseason and good intake of returner and new members. Difficult selection as so many good sailors. Extravaganza cancelled, but didn't lose members. High number in weekly theory. Practicing manoeuvres in MT and racing in HT. Blues performance had benefits inc psyc and fitness. Hoping to do same this year. This year Ox Blue highest number of women in circuit. Varsity cancelled. But still lots of sailing inc. sunsail finals and training. Keelboat squad inc etchells. Next year should have competitive squad. Win varsity, do well in BUCS. Another Fastnet campaign. Include wider members. If no sailing: upskill members theory. Confident will make best of situation.
3. Dinghy Report [Lucy M]
 - a. Year started with women's keelboat event in cowes (4th), excitement to repeat this year. Other keelboat events also done by squad members (inc RSYC). Good to see concerted effort towards keelboating, will benefit varsity. Good preseason and recruitment. Strong fresher intake and good returning sailors. Magnum was success, OUYC team did well to make it to silver fleet. Strong position into BUSA season. Went to a number of events (Wessex and Warwick) early Hillary, gave team members good experience of events. Qualis: run at farmoor. Benefits of being at home and knowing venue. 1st team won event and 2nds to playoffs. TopGun: One day event due to inclement weather. OUYC performed well. 2nds did well at playoffs, borderline qualifying for finals. Protested some incorrect results and got through to finals. 1st time we've had 2 teams to finals since 2015. Shows good outlook for next year and varsity performance. COVID-19 cancelled finals and varsity postponed/cancelled. Club making good progress and good returning members bodes well for next year.
4. Sponsorship Report [James]
 - a. New film made for OUYC, now blank slate for future. Good for recruitment and sponsors. Passed on to new committee. Instagram progressing well, again good for club image. Website more updated which is good, need to keep progress going on this. Plain sailing shortlisted us. Nothing from them this year (probably COVID related). New sponsorship brochure made to kickstart new campaign. Can be recycled in future years. Is detailed and serves both sides of club. No sponsors this year, perhaps due to lack of reach. As club need to be more proactive getting out there. Some interest in kit sponsorship via Instagram. Strong position to eventually get good sponsor for OUYC and ultimately making sailing cheaper.
5. Treasurer Reports
 - a. Yachting [Fraser]
 - i. Submitted EOYP. Included accounts, next years budget and grant application. Spending similar to last years budget, except slight overspend on racing. Covered by extra member contributions

- ii. 1000 less spending than planned- due to BUSA cancellation
 - iii. £1400 surplus
 - iv. Applied for much larger grant than previous years. Due to underapplying in previous years. Helping pay for accommodation and transport.
 - v. Overall account balance: approx. £3000
 - vi. So strong position moving forwards
- b. Dinghy [Jenny C]
- i. Good event income. £2489 income from magnum. £1861 from TopGun. £2614 from qualifiers. So total event income £6784. Thanks to Ellen, Jenny and Lucy for organising.
 - ii. Much reduced grant from SportsFed than normal (£1345), normally £3000. Winning bid for qualifiers helped cover this so overall surplus of £2321.
 - iii. Larger grant application for next year to help prevent risk of loss.
 - iv. Changing dates of dinghy accounts to run June to May, previously August to July, so that varsity is covered after handover.
 - v. Big issue has been access to account. Only just got access as treasurer. Has taken since January to get to this stage. Will get Helen on ASAP.

Dinghy Summary (1st August 2019 – 31st May 2020)

Column Number	Category	Total Income	Total Expenditure	Profit/ Loss	Turnover	
	Totals:	£30,366.28	-£28,044.77	£2,321.51	£58,411.05	
1	Damage Deposit	£ 500.00	£ 500.00	£ -	£ 1,000.00	
2	Grants and Loans	£ 2,235.43	£ 1,000.00	£ 1,235.43	£ 3,235.43	
3	Sponsorship	£ -	£ -	£ -	£ -	
4	Boat Hire	£ 810.00	£ -	£ 810.00	£ 810.00	
5	Miscellaneous from last year	£ 1,180.00	£ 2,968.16	-£ 1,788.16	£ 4,148.16	
6	Women's Training Social	£ -	£ -	£ -	£ -	
7	Magnum	£ 6,790.00	£ 4,300.99	£ 2,489.01	£ 11,090.99	
8	Magnum Social	£ 885.00	£ 885.00	£ -	£ 1,770.00	
9	Top Gun	£ 2,435.00	£ 903.36	£ 1,531.64	£ 3,338.36	
10	Annual Dinner	£ 2,238.00	£ 2,106.00	£ 132.00	£ 4,344.00	
11	Cuppers	£ -	£ -	£ -	£ -	
12	Events	£ -	£ 4,048.00	-£ 4,048.00	£ 4,048.00	
13	Bosun	£ -	£ 1,088.33	-£ 1,088.33	£ 1,088.33	
14	Coaching	£ -	£ -	£ -	£ -	
15	Insurance	£ -	£ 2,116.44	-£ 2,116.44	£ 2,116.44	
16	OSC Membership	£ -	£ 4,120.50	-£ 4,120.50	£ 4,120.50	
17	Miscellaneous	£ 100.00	£ 34.97	£ 65.03	£ 134.97	
18	BUSA Affiliation	£ 107.50	£ 215.00	-£ 107.50	£ 322.50	
19	Varsity 2019	£ 3,027.28	£ 1,228.57	£ 1,800.71	£ 4,253.85	
20	Blues Committee Membership	£ 10.00	£ 20.00	-£ 10.00	£ 30.00	
21	BUSA Qualifiers	£ 4,035.74	£ 1,421.61	£ 2,614.13	£ 5,457.35	
22	Members Bills - Membership	£ 765.00	£ -	£ 765.00	£ 765.00	
23	Members Bills - Events	£ 4,061.00	£ 36.00	£ 4,025.00	£ 4,097.00	
24	Members Bills - Transport	£ 985.33	£ 1,001.84	-£ 16.51	£ 1,987.17	
25	Members Bills - Oxford Top Gun Entry	£ 150.00	£ -	£ 150.00	£ 150.00	
26	Members Bills - Misc	£ 51.00	£ 51.00	£ -	£ 102.00	
						Total TG Income (inc. Ox Entry) £ 1,681.64

- vi. **Total Event Income - £6784.78**
- c. Account Access
- i. RW: Each side needs account access to respective accounts. Treasurer and RCs should be on so that we have a backup. Would be good to have observer, perhaps Overarching treasurer (SportsFed contact). Means they can handle queries with SportsFed directly.
 - ii. HJ: Ideal if Natwest will comply. Is it worth making SC committee member an observer? Query what they can see.
 - iii. RW: Can see transactions but not make them
 - iv. JC: Can't see much. NatWest not good.
 - v. FG: Can be signatory or account operator. Operator can deposit money and look at statements. Maybe look at Santander, may be better as can get debit card, and can do current account switching
 - vi. HJ: Planning looking into this
 - vii. JC: Definitely worth looking at
 - viii. ME: Confirms Santander are good
 - ix. RW: Need to remove old people now we have definite access
 - x. JC: Will remove once got full access to online banking.

- xi. CP: Stewart as senior member should be signatory and can help tide things over if there are gaps. Discuss with Josh but duplication probably not needed (although may be useful). If recurring problem with NatWest then definitely look into swapping banks. Only concern is may end up with no access to any bank temporarily.
- xii. RW: Talk to Santander and make decision. As for Josh and Stewart, no real opinion so JC and FG should discuss
- xiii. HJ: Should be senior Committee member on there but there isn't currently. So needs to be added
- xiv. JC: Confirm that no SC member on account.
- xv. CP: If this hasn't happen would be good to sorted as don't want repeat of no access
- xvi. FG: Also no SC member on account
- xvii. CP: Is good because gives continuity to account.
- xviii. **ACTION:** JC to remove TX from dinghy account once she has full account access
- xix. **ACTION:** HJ to look into switching dinghy account to a Santander or other bank
- xx. **ACTION:** RW, FG and HJ to liaise with SC to add Stuart to both accounts, only add to dinghy once decided if account is moving.

6. Splitting of the Club Grant

- a. RW: Obviously problem last year with no set policy for splitting of grant. Caused tension so need to have policy before we get grant. Currently proposals are
 - i. Set % split
 - ii. Ask SportsFed how they allotted money, and apply directly
 - iii. Asking SC to act as honest broker using SportsFed breakdown to allocate.
- b. JC: Personally in favour of using how SportsFed allocated money, and only including SC if dispute. Although perhaps formality of going through SC to prevent any future disputes. Means no risk of repeating disagreements over money.
- c. HJ: Ask dan for comments. Sit down together and see if JC agree. Then regardless of agreement propose to SC. If no agreement each treasurer submits proposal to SC. Can then be decided on
- d. ME: sounds fair. Some discussion on reallocating last year. Should move forwards, but if dinghy have shortfall could discuss
- e. RW: Agree with Helens proposal. Use of SC as help if disagreement is good.
- f. LM: Ideally we would be getting two grants into two bank accounts. But SportsFed won't comply.
- g. AnnikaM: Their compromise is that we get detailed breakdown, just given as lump sum.
- h. CP: Reasonable. Problem could be SportsFed don't really understand OUYC. SC will be reasonable and help, can recognise cost pressures and help rebalance. Want unity within club. Principle seems good.
- i. RW: Ultimately once money is in our hands is up to us to allocate it. SportsFed guidance only advisory
- j. JC: Worth SC becoming familiar with new club development plan. Will email to CP to see.

- k. CP: Slight issue is SC only meets once a year. At the moment searching for new commodore and just got new treasurer. Could meet more frequently online perhaps giving more continuity
- l. **ACTION:** AnnikaM and JC to write up final proposal on how allocation will be done
- m. Discussion on last year's grant:
 - i. JC: Meeting with Dan Tibbet at SportsFed. Looked at two packs from last year. Money awarded was entirely off dinghy application as Yachting application was on old format so was rejected due to being unfundable. Would like to discuss reallocation of some of the money from last year as we struggled to make a profit this year, and yachting side were in clear surplus due to BUCS cancelled
 - ii. FG: Do you have amount in mind?
 - iii. JC: All money was of back of dinghy section. As one club helping out, we agreed to share money. But as the events that this grant funds did not happen, is reasonable to ask for some back
 - iv. FG: Discussed this as Yachting committee. Thoughts: grant application was submitted by 2018-2019, splitting was following committee, we are now 3rd committee on this issue, so is long in past. Splitting was very passionate and caused tensions. How to split was eventually decided by budget being sent to previous VC
 - v. HJ: VC did not receive this
 - vi. FG: Was received by VC on 24/09/2019
 - vii. JC: what proportion of budget spent
 - viii. FG: Main cost was racing, 9250 budgeted. Spent about 2000 less than this, but also had significantly reduced income from event charges. Also, this year the dinghy side reported surplus larger than the yachting side
 - ix. JC: This was down to work of dinghy committee giving up time and energy
 - x. HJ: Dinghy side needs to make surplus to have reserves as events can be cancelled at short notice
 - xi. ME: Should wait till next grant and reallocate to account for discrepancy last year
 - xii. AnnikaM: Moving forwards yachting side can take less and help out to ensure financial survival of both sides. End of year pack based on the current account, so giving money back will be problematic. Very happy to give money needed for costs. Possibly won't need as much money if grant is small next year
 - xiii. JC: Would prefer to rectify mistakes of last year given yachting didn't complete correct end of year pack, then moving forwards can allocate new money via new proposal. If money lower than expected due to budget being based on old numbers can come back and revisit this later. Year before, dinghy did not submit pack, and yachting side did not give money (loan given). This year we have given 1345 money we applied for.
 - xiv. ME: Happened a year ago. Old committee
 - xv. JC: May be a year ago but mostly same people
 - xvi. CP: to what extent does SportsFed application depend on current bank balance

- xvii. HJ: Doesn't. Ask for certain things to be funded. They then choose what is fundable/not fundable. They then decide what support you need and fund what they can.
- xviii. CP: So yachting side won't get less because of surplus. Would be bad if they lost this money and then lost income from sportfed as they have surplus.
- xix. HJ: Would prefer to settle this, then if yachting given less then we can split the new grant to account for this.
- xx. JC: Reiterate not full amount
- xxi. FG: One suggestion last year was asking SportsFed how they allocated the money. Wasn't followed up and so grant was split evenly. Had that been acted on, money could have been split different and issue wouldn't exist
- xxii. HJ: Past committee was unwilling to compromise anything but 50/50 split
- xxiii. RW: agreement that last years grant was split unfairly, no one disputes this. However, both sides made surplus, albeit due to members hard work, so we have more money than last year so we should move forwards and split future grants fairly.
- xxiv. ME: Previously agreed that we can use this grant to balance books
- xxv. FG: need specific amount in mind
- xxvi. HJ: Felt this wouldn't be helpful
- xxvii. FG: if you had specific reason for wanting amount then would be easier
- xxviii. JC: can give reasons. In trinity social sailing and sailing cuppers would normally run. Make £300-£400 in cuppers and £300-£400 from Social Sailing. £600-£800 loss due to coronavirus lost we would have otherwise received.
- xxix. FG: What is the expenditure you wouldn't be able to fund
- xxx. JC: no coaching
- xxxi. FG: next years coaching will come from the next grant
- xxxii. JC: Had to cut down on non-essentials. Would be good to do extra next year to make up for this
- xxxiii. RG: Is there precedent for changing decisions made by previous committee
- xxxiv. HJ: is due to new information from SportsFed
- xxxv. FG: was suggested to ask this at the time but wasn't done. VC at the time agreed this was good idea
- xxxvi. HJ: But had this been done what would yacht side have said?
- xxxvii. FG: Would have been difficult situation. Submitted budgets to VC, and would have explored alternative options for funding
- xxxviii. LM: Needs to be accountability. Year before, dinghy side got no grant and had to fund this as dinghy side.
- xxxix. ME: When that happened, it was known throughout year there was no money
 - xl. JC: this is funding for current academic year
 - xli. LM: did not find out no pack money until may of year
 - xlii. RW: understandable dinghy side wants more money, but don't see importance of getting money right now. Instead taking this into account in next grant could cause fewer issues.
 - xliii. HJ: what is CPs thought on the effect of COVID on budget, and perhaps ringfencing some money for potential reallocation when financial needs of

club are clearer. Makes sense to have more money to play with a shift around during potentially difficult year

- xliv. CP: No right answer. One option is appeal to SC to arbitrate. However probably enough maturity to wait and see what comes in in next grant, and review situation there. As decision now may have to be undone due to changes in financial pressure due to COVID. Important take home message is to make sure admin reasons don't cause loss of money from SportsFed. This is not fault of current committee but needs to be made sure it is not repeated in future.
- xlv. JC: So now best to put conversation to rest, but would be nice to have assurance from yachting committee that we can have support if the magnum does not happen (loss of £2000 income)
- xlvi. AnnikaM: We are happy to help as we understand there are fixed costs.
- xlvii. CP: difficult to remake agreements that have already been made
- xlviii. RW: Agree
- xlix. ME: **Conclusion:** Agree to discuss after new grant comes in

7. Substitution Policy [Lucy M]

- a. LM: New substitution policy

OUYC Substitution policy-2020

General obligations

The aim is always to ensure that a team can take part in an event. Sailors should act responsibly and avoid dropping out of events at the last minute. If this is unavoidable, it is the sailor's responsibility to work with the Captain and their team to find a suitable substitute.

General Approach

If a substitute and sailor come to an agreement between themselves, subject to approval by the Captain, this policy need not be applied. If any party is not in agreement, the following should act as a guide.

Event Policy

Due to the importance of BUSA events for the whole season, the following policy ensures that a substitute should be found.

If a drop out occurs over a week prior to the event:

- The substitute shall pay 100% of the entry price

For BUSA quails and playoffs, if a drop out occurs in the week prior to the event:

- The person to be substituted and the substitute shall both pay 50% of the entry price

For BUSA finals and non-BUSA events if a drop out occurs in the week prior to the event:

- The person to be substituted shall pay 25% of the entry price
- The substitute shall pay 75% of the entry price

Exceptional circumstances

If the Captain or Team Captain is unhappy with the sailor's behaviour, this may be raised as an exception to this policy. Alternatively, exceptional financial circumstances may also be raised as an exception to this policy. In such a situation the Captain will bring the matter to the next JC meeting for discussion with the committee.

If, for a BUSA event, a drop out occurs in the last 48 hours, this may also be an exceptional circumstance. If the substitute is unwilling to pay due to the lastminute nature of this request. The suggestion is that the team will pay 50% and the person to be substituted will pay 50%.

- i.
- ii. Split into different types of event dependent on sailing you get and needs of team.
- iii. Aims to make sure BUSA teams always go ahead
- iv. RW: Any objections
- v. AnnikaM: Should this be applied to both sides

- vi. LM: if you're happy then yes
- vii. Policy passed unanimously

8. Summary of SportsFed Meeting

- a. RW: Meeting with SportsFed about current club structure. Currently there are no issues, SportsFed were concerned it might not be working for us. Suggested we trial for this year as issues mainly communication based, so need to make sure we keep communication open within JC. More meetings (shorter) etc.
- b. JC: On board with keeping club together
- c. RW: Any questions
- d. AnnikaM: Just keep trying to collaborate. New committee may get on better which will help
- e. RW: will be hard remotely but confident we can make this work
- f. CP: Anything SC can do to help smooth things out happy to help. Can talk to Dan if needed.
- g. RW: Thank you

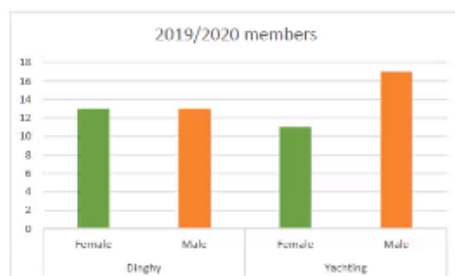
9. Upcoming Issues

- a. RW: big topic as next year uncertain. How can we keep going and keep membership up
- b. Recruitment
 - i. RW: Not sure what's happening with fresher's fair. No current way to promote to freshers. Need to think about getting new members especially as hard to convince people to join a sailing club if little to no sailing can be done.
 - ii. AnnikaM: Running theory courses to give qualifications
 - iii. JC: Unsure about dinghy side
 - iv. IP-S: Should be interest in theory and also dinghy courses
 - v. JC: If social distancing in place can't do PB2 etc.
 - vi. HJ: Planning applying for development grant from SportsFed to fund 3 members to do DI/PB2. Prevents financial barrier
 - vii. IP-S: Can this be done for Yachtmaster.
 - viii. JC: Don't need to be done as separate sides. Can be promoted to both
 - ix. RT: Potential for virtual open days
 - x. FG: As no freshers fair, once we have provisional calendar would be good to push it on twitter/instagram etc to make sure people know sailing still going on. Also, big push around results day on social media. Respond to people quickly etc
 - xi. RW: Need new termcard to help with this
 - xii. AnnikaM: Get this on website as soon as possible
 - xiii. HM: Yes
 - xiv. IS: From keelboating side, we are not sure what's happening, but making sure team captains start emailing BUSA people ASAP to make sure we have clarity will be good.
 - xv. JC: Am on committee so can keep us updated.
 - xvi. IP-S: That's good, personal contact also important
 - xvii. CP: Farmoor reopened. Gives some opportunities, but problem is firefly is double handed.
 - xviii. JC: Would also be good to perhaps do some summer sailing if we can with family members at farmoor if possible.

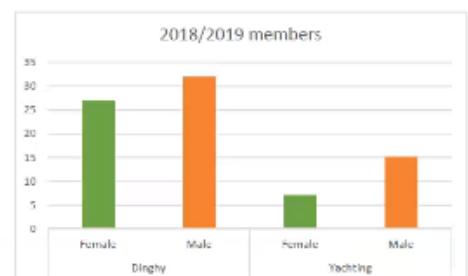
- xix. RT: Can new captains still post on freshers FB groups to promote?
- c. Training
 - i. RW: Can't really plan, but need to constantly have ideas about how we can keep improving as a team e.g. yachtmaster theory etc.
 - ii. HJ: Question for dinghy captains, can we get in contact with OSC and OSTT to ask if we can borrow club single handed boats
 - iii. RW: Can borrow boats for no extra costs. Washing down guidelines must be followed. Definitely a possibility for future
 - iv. LG: Majority of club fleet is being used so definitely possible
- d. Events
 - i. RW: Magnum and TopGun may be cancelled. Especially magnum. Proposed to move that to TopGun dates as social distancing may be more relaxed by then, and makes more profit. Need to have back up plans as if we move to January and still cancelled could potentially run summer magnum event if sufficient excitement for that.
 - ii. HJ: From treasurers point of view running magnum is definitely beneficial. Priority for running event asap. Perhaps even event at beginning and end of summer.
 - iii. JC: Offered to busa as host for busa tour. Could run event for American team. Vague interest in this.
 - iv. HJ: Looking to run after varsity.
 - v. AmelieM: Talking to jenny and Kylie could be worth running small event in MT. Big worry is changing rooms, and if in winter can't change outdoors.
 - vi. HJ: OSC will be keen to run so can work something out with them
 - vii. RW: Definitely liaise with them.
 - viii. HJ: Could also run one day as solves accommodation problem
 - ix. RW: **Conclude** that if possible, run events. Maybe smaller event in MT. Talk to OSC about changing facilities. If no event able in MT move magnum to TopGun dates. Regardless of this, ideally run event in summer 2021
 - x. CP: Generations event unlikely to take place this year as is essentially a social event.
 - xi. JC: Been emailing BR and have suggested perhaps moving to TT/Easter. But for later discussion

10. Membership

- a. Current members breakdown [Maria]



Count of First	
Row Labels	Name
Dinghy	26
Female	13
Male	13
Yachting	28
Female	11
Male	17
Grand Total	54



Count of First	
Row Labels	Name
Dinghy	59
Female	27
Male	32
Yachting	22
Female	7
Male	15
Grand Total	81

i.

- ii. MP-B: Fewer members this year. Mainly due to dinghy side. Both sides doing pretty well in terms of gender balance. Number of members graduating so may be able to recruit as life members.
 - iii. RW: Dingy decrease due to loss of social sailing members and cuppers.
- b. Freshers Fair ideas
- i. RW: Kind of touched on before. Main things needed are: new promo video (LG to do), termcard (and push this). Difficult to plan for freshers' fair as not sure if its happening. If it goes ahead will have similar to last year, with promo video and mailing list signup. One member from each side present at all times so questions can be answered.
 - ii. LG: Potentially source sponsor before so we can put up banner in freshers fair as they get exposure to lots of freshers.
 - iii. ME: Could do takeover on oxford university freshers Instagram. Gives huge reach. Maybe in august when offers confirmed
 - iv. HJ: Is going to be very important to create and produce more digital content. Including digital prospectus etc. Easy to share with no printing cost.
 - v. RW: Definitely worth RCs working closely with web bosun and people with Instagram access to put out a good image so people see what we're about
 - vi. JC: In pack we are looking to make going to include transparency of costs and information about what college support sailors can get. Would be useful if people could fill out form about funding from colleges.
 - vii. FG: really good idea. Thank you!
 - viii. CP: anything we can do to cover colleges not represented by sailing club.
 - ix. JC: difficult. Trying to get information from SportsFed. If fraser promotes on yacht side can get more reach. Will email JCR sports reps of missing colleges
 - x. IP-S: Can we also collate information on extraordinary grants/funding SportsFed gives to specific athletes so sailors can look into applying for these as not many people apply.
 - xi. ME: has become less accessible since blues committee merged as captain has to present athletes case, but possible.
 - xii. **ACTION:** LG to edit promo video for use this year
 - xiii. **ACTION:** HJ to create OUYC prospectus.
 - xiv. **ACTION:** RW to create termcard for MT.
- c. Capturing Life Members
- i. RW: 13 people graduating this year. Need to be on these people to keep growing boat fund for future years. If MP-B needs help then just ask
 - ii. JC: Something isn't working in this system. Friend tried to join but struggled. Not intuitive enough
 - iii. RW: Should be up to date form on website. This problem should be an anomaly
 - iv. FG: How does form work
 - v. RW: Is form on Ox Uni donations page, accessed directly or via our website.
 - vi. CP: Just googled and all seems to be similar to what I have used before
 - vii. HJ: Can we send email to previous graduates to try to convince them to sign up
 - viii. **ACTION:** MP-B to email graduates (this year and past years) to sign them up for life membership
- d. Membership fee payment schedule

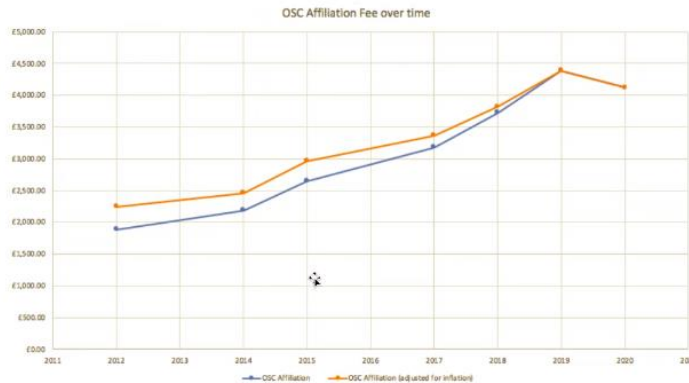
- i. RW: Flagged up as yachting and dinghy have different membership subs payment schedules. Yachting side bill in MT. Dinghy side not billed until later. Proposal that instead of treasurers' sole responsibility, membership sec could send out bill with help of treasurers to make sure we collect payment from everyone.
 - ii. HJ: Could be suited for captain to liaise with membership
 - iii. LM: end of MT makes lots of sense. Means you have bill at end of each term. Could be a hassle to collect membership separately.
 - iv. HJ: is easier to have membership separate. Could also look into getting card reader so people can make payment directly to club at time of joining. Also useful at events.
 - v. JC: or having payment link on website
 - vi. FG: Yachting side charge for events and membership in advance so less fussed in changing how they do things.
 - vii. JC: If that works for you keep doing. More a dinghy issue.
 - viii. HJ: Problem is that beginning of year people don't know if they have place on team
 - ix. JC: If you go to preseason you should pay membership
 - x. LM: 99% of time people become members of squad from preseason.
 - xi. HJ: this is related to OSC membership
 - xii. RW: Just decide for now if we charge for membership separately to bills.
 - xiii. HJ: **Conclusion:** I will bill people separately.
- e. Membership Fee
- i. RW: SportsFed pointed out our membership is very low. Could be due to this not covering event entries. May also make money from colleges more available.
 - ii. JC: Agree probably should raise it. Means we have money at beginning of year which we can then give back out. Also looks good if we are similar to other clubs. Thinking dinghy squad fees close to £100. Then covering one event if we can afford at end of year. May be best to do this gradually over three years
 - iii. FG: maybe coming year isn't best time to increase subs
 - iv. HJ: Agree. Don't want to raise now due to lack of clarity over next year. But needs raising due to lack of SportsFed understanding
 - v. CP: Communicate to SportsFed how sailing finances work better. Could solve part of issue.
 - vi. RW: Part of club development plan tells SportsFed what membership fee covers, so has allowed us to explain this to SportsFed. But dan raised issue that low membership fee does not compute in SportsFeds perspective. Perhaps as they are just glancing through quickly to allocate grant
 - vii. JC: Dan said could be kept as is if explained to them how member payments work
 - viii. CP: need to make it clear to them how our funding works.
 - ix. HJ: Would only change if we change way OSC bill us. Been talking to other sailing club and they are billed as club membership plus boat birth. May be more fair to move to this model. Gives us reason to up our fees. Makes it less arbitrary and helps front loading costs.

- x. RW: **Conclude** not raising now. Will discuss when we have more clarity what sailing will look like over next year
- xi. HJ: Also trying to raise coppers fee need permission from SportsFed
- xii. FG: could also raise fee if it keeps SportsFed happy and using the increase to fund events for people.

11. OSC fees

a. JC:

- i. looked at changes in OSC fees inc inflation adjustment.



- ii.
- iii. Take cost of family membership and times by number of boats. Gives slightly random measure of fees. We currently own 13 boats, Zenon will be sold soon. Increase is due to OSC slowly removing discount they have been giving us, partly due to club financial difficulties, but now moving out of this

Joining Date > Subscription	Full Year from 1 st April	April-August	Sept	Oct-Dec	Jan-March	Full Year Paid in 11 Instalments to February
Family	£ 384	£ 384	£ 210	£ 140	£ 75	£ 34.90
Family OAP	£ 189	On request				
Adult	£ 290	£ 290	£ 160	£ 110	£ 55	£ 26.38
Adult OAP	£ 152	£ 152	£ 85	£ 55	£ 30	£ 13.82
Student	£ 113	£ 113	£ 55	£ 50	£ 20	-
Safety Boat	£ 54	£ 54	£ 54	£ 25	£ 25	-
Youth	£ 53	£ 53	£ 53	£ 40	£ 20	-
Supporting	£ 78	On Request				
Model Boat Club Only	£ 12	£ 12	£ 12	£ 12	£ 12	-
Berth	£ 65	£ 65	£ 50	£ 35	£ 25	-

- iv.
 - v. Student membership plus paying for berths could work out cheaper. Obviously, we currently get more rights than this, but seems strange we pay more than this value. Haven't yet approached OSC about this as will approach other clubs first to help with bargaining.
- b. FG: Wembley Sailing Club gave discount due to large number of members (£90 per person).
- c. HJ: Most people spoken to charged on member basis. We pay more than most of them. Our billing is very arbitrary
- d. JC: Fact is these costs are too high. Especially if we don't run our events. E.g this year if we hadnt run qualifiers we would have made loss.
- e. FG: other clubs often don't pay extra for clubhouse rental. If you take numbers from other clubs then they should see they're charging too much.

- f. CP: Very reasonable to have discussion armed with information from other sailing club. Need to also look at what Thames water are charging. Membership numbers of OUYC have dropped, so what is better deal has changed. Also, can put forward fact we sail at less popular time of year, and bring in other income from events. Also factor of transport for casual members
- g. RW: Looked at alternatives last year, West Oxfordshire SC is too small.
- h. JC: more to highlight cost difference between clubs.
- i. HJ: This affects membership fee as people would pay to be members of OSC, and the boats are covered by events
- j. RT: Queries Social sailors
- k. HJ: theoretically covered as guests. But more about negotiating with OSC, rather than disbanding club membership and signing up as individuals
- l. JC: Other part of this is that we don't have official agreement with OSC. Would be good to have written agreement with our privileges and insurance etc covered on there.
- m. HJ: Should be showing proof of public liability insurance to SportsFed for events
- n. RW: Public Liability covered by dinghy insurance. But needs to be clarified for OSC boats.
- o. CP: Having OUYC member on inside of OSC club could be useful
- p. FG: Could we send OUYC representative to OSC meetings.
- q. RW: Not sure how often it meets, and could be shared by numerous people. Will query with Adrian Howe (Commodore)
- r. JC: Also need discussion about use of OSTT ribs.
- s. Insurance unclear.
- t. IP-S: At the time I did fixtures, ribs were interchangeable due to constant borrowing between two organisations. Insurance wasn't made clear.
- u. RW: Can this move to discussion via email.
- v. CP: Yes, need to clarify this before future use of ribs at events.
- w. RW: Exactly. Need to know exactly what we are liable for
- x. JC: also need to talk to OSC about what will be covered in future.
- y. **ACTION:** JC and HJ to negotiate new deal with OSC and clarify liability when using OSC and OSTT resistance.
- z. **ACTION:** RW to talk to Adrian Howe to discuss OUYC ability to send representative to committee meetings to keep in the loop.

12. Life Members newsletter

- a. RW: Last year decided to send out newsletter 2 weeks after dinghy varsity. This year less things to report in newsletter. Should it still be sent out at same time, or do we postpone and do bumper one next year. Also, problem with advertising TopGun when we are unclear what's happening.
- b. FG: good to send something out.
- c. IP-S: agree to be consistent
- d. RW: Do we do beginning of august, or go in September post-dinghy varsity.
- e. FG: How likely is varsity to go ahead?
- f. CP: Life members will understand its atypical year, but keeping in touch is important. Something, even if small, would be good. If we wait till September, then it could get forgotten in rush to return to university in October.
- g. FG: Maybe we could put alternative features
- h. HJ: if were desperate could put prospectus in there

- i. RW: plenty for dinghy to talk about. More yachting squad who had very little events go ahead.
- j. AnnikaM: Could have long report on fastnet and training etc. Can defo get enough information to pad it out.
- k. FG: Who writes the newsletter
- l. RW: Originally VC role, but membership wrote last year, so happy to work with MP-B to write.
- m. FG: last committee meeting given some accounts to see how the boat fund keeps self-funding. Lots lost to people not giving gift aid. Could newsletter be good place to call for members to make sure they gift aid.
- n. CP: not abundantly clear on website how donations work and what life membership entails.
- o. FG: Got list of members that currently donate but do not gift aid. Could we contact these members to see if they can gift aid
- p. CP: could do, but GDPR may present problems. People have given contact details to allow us to remain in touch so probably isn't unreasonable, so definitely should be looked into.
- q. JC: who are people who aren't donating to gift aid
- r. FG: Boat fund is based on three accounts
- s. CP: System predates gift aid, so these people can't have gift aid claimed on donations.
- t. RW: Also, possibility if graduating members can't gift aid if they are not yet employed. Would be good to check with members via newsletter in future
- u. FG: we know the people who aren't currently gift aiding due to accounts donated to, so process is automated to identify those.
- v. CP: Send tom low and SC outcome of discussion to contact these members and then ideally get something out in life members newsletter.
- w. IP-S: Once we have clarity on racing programme, RYA put out open call to see if they can borrow boats, can we do similar thing to see if we can get access to boats via alumni. Would be good to therefore run low cost training weekends ideally through alumni contacts.
- x. RW: definitely won't do any damage, and could have huge benefits
- y. HJ: do we want to write new bio for life members and send this to SportsFed.
- z. RW: not bio as such. Link takes you directly to form.
- aa. HJ: definitely unclear. Could send new paragraph to the top
- bb. RW: Yes
- cc. HJ: Will write new paragraph and email to JC mailing list
- dd. IP-S: Will also write up suggestion for asking members
- ee. RW: Put out membership newsletter end of July. Will be short detailing events of last year and future plans. Include IP-S proposal and plea for gift aid.
- ff. CP: May be worth speaking to development office to see if we need to comply with other sports. Could also be worth looking into people leaving bequests in will. Will need careful wording
- gg. RW: Can be looked at
- hh. **ACTION:** HJ to write new LM bio for the donations page.
- ii. **ACTION:** RW and MP-B to collate life members newsletter for publication by 17/07/2020 including plea for gift-aid and inquiry into keelboat access.

13. OUYC Facebook Group

- a. RW: has been proposed as way of keeping all of club informed of events socials etc. Proposed web bosun sets this up.
- b. HM: Can do
- c. IP-S: Can we have keelboat page on OUYC website
- d. HJ: What about alumni?
- e. RW: could be useful to have alumni, but can be discussed
- f. JC: For logistical stuff will have dinghy messenger chat. Group will be more for announcements of events/socials etc. Look at other clubs e.g. OUMC. Anyone can join and see how to get involved in club
- g. AnnikaM: Can't replace mailing list
- h. LM: Have OUYC facebook page?
- i. HJ: Page for big posts about what we're doing
- j. JC: this would be for announcements about things going on each day.
- k. RW: RCs and web bosun to be admins
- l. **ACTION:** HM to set up OUYC FB group with RCs as additional admins.

14. Doshisha Exchange

- a. RW: Postponed by a year due to COVID-19. Provision dates 12-19th September 2021. Will be advertised on dinghy FB page, although if people have opinions on yachting involvement happy to discuss.
- b. HJ: The fact the exchange happens every 3 years was so everyone could go to it. Could it be kept open to the small number of people who will be left out.
- c. CP: Agree with it being open. This is our event so would be good to keep it as open as possible
- d. RW: JP organised a drinks reception which he was inviting previous members to celebrate exchange as a whole, so will try to repeat this.
- e. CP: Fact we are reorganising many events could be useful to combine with the exchange.
- f. **ACTION:** RW to continue to organise the exchange, look at combining with Generations or any other event we may run next summer.

15. Social Sailing

- a. RW: Not able to run any social sailing over last year, including extravaganza and dinghy social sailing. Has been proposed to invite any OUYC member to participate in OSC club racing at weekends using fireflies/club boats. Can be advertised on OUYC FB group. Means we can give access to people who wouldn't otherwise sign up due to cancelled social sailing
- b. CP: Good idea.
- c. RW: Could be included in prospectus and promoted at recruitment events. Need to also make sure we have fireflies available.
- d. LG: OSC club boats often free on Sundays.
- e. CP: Queries phasing of this relative to renegotiation with OSC. If we suddenly start using their boats a lot it may make negotiating position more difficult.
- f. HJ: depends on nature of agreement we come to with OSC. If it ends up being individual membership based then wouldn't be unreasonable to ask regular social sailors to pay OSC membership.
- g. **ACTION:** HJ to include club racing in OUYC prospectus.

16. Lost Jib

- a. Insurance of packages

- i. RW: during last year unfortunate incident that Hermes lost a jib that had been sent for repair. Compensation wasn't enough to cover replacement, let alone balanced repair. Could look into insuring packages that contain important things such as this.
- ii. HJ: Normally can insure packages on case by case basis, so would be good to do this
- iii. RW: Bosun, treasurer and RC to look into cost of this, and decide which packages are important to be insured.
- iv. CP: Was this discussed with Stuart. Insurance for club boats could potentially cover this?
- v. RW: Don't know if it was looked into
- vi. CP: probably too long ago, but worth checking for future reference
- vii. JC: Should definitely look into this. May cover this loss as was relatively recently. Also query about how boat insurance works?
- viii. CP: Stuart on SC knows how it works. You can talk to him if clarity needed. Maybe also talk to him to find out who needs to know what about insurance. Fixtures should especially be conscious about who is liable for different things
- ix. JC: Potentially RC, Fixtures and Bosun should all discuss insurance with Stewart.
- x. **ACTION:** JC, HJ and ON to look into insurance for packages.

17. Fireflies

- a. Insurance Coverage
 - i. RW: Some discussion on cost of insurance for fireflies. Could look into changing cover we have
 - ii. JC: That should be changed every year as value of fireflies changes year on year so they depreciate, and so insurance should become cheaper
 - iii. CP: Should probably set up separate meeting to discuss insurance with Stewart with smaller group of people
 - iv. JC: as far as we know never claimed on insurance recently
 - v. HJ: Zenon also insured. Not necessary
 - vi. **ACTION:** RW to set up meeting with Stuart, RC, Treasurer, Fixtures and bosun to discuss current insurance coverage.
- b. Sale of old flight (Time-Scale)
 - i. RW: Currently on 3 year time frame for boat replacement. Have discussed possibility of 4 year timeframe for replacement. Can this be agreed on? Need to look for buyer at 3 year mark to make sure we don't end up at 5 years.
 - ii. JC: Has cost benefit analysis been done on this?
 - iii. HJ: Can email Keith/ask about at value of flight at different ages.
 - iv. RW: found not much difference between 3 year/4 year old boats. Most depreciation in first couple years.
 - v. CP: Idea people always got to sail new boats. But 4 years means more buyers can potentially be found. However, mustn't be sold at 5 years as they may lose appeal
 - vi. HJ: if we find buyer, can we sell earlier at 3 years
 - vii. RW: Yes
 - viii. JC: Can we approve this

- ix. CP: will need to be discussed at SC, but no rush for this
- x. Agreed to suggest move to 4 year timescale
- xi. **ACTION:** RW to propose move to 4 year timescale at SCM.

18. Dinghy Varsity Match

- a. RW: original booking cancelled due to COVID. Suggestion to move to 4th-6th of September. Deposit approx. £600-1000. Suggested moving to midweek, as could make finding and accommodating umpires more easily. Cambridge said that if it was a week later they'd petition for 2 boat team racing. We are also unclear about how accommodation will work. International members probably can't compete. So, as a club need to decide if we want to put deposit down on the hope we can go ahead.
- b. HJ: if it ends up being cancelled could we move deposit to 2021
- c. RW: Not sure, but can ask
- d. HJ: Realistically the risk is high. SportsFed may cancel varsity. Could instead host something in fireflies at farmoor.
- e. LM: Unlikely to go ahead
- f. JC: Other people who may book sailing club probably thinking same thing so may be possible to book sailing club closer to time.
- g. RW: Possible. TX would like to pass management of this on. JC could you take this over possibly
- h. JC: If TX is at event he could run it
- i. RW: Will ask if we can either have deposit booking these dates, which is transferable to 2021, or look at using fireflies in farmoor.
- j. JC: Pencilling dates in would be beneficial
- k. HJ: Probably need to ask what other clubs are doing and what SportsFed policy is. Difficult for us to make decision now.
- l. CP: Before any deposit goes to island sailing club absolute terms and conditions must be agreed.
- m. RW: Need to talk to Cambridge about firefly format as potential alternative. Also talk to SportsFed to see if it will event be possible to run varsity
- n. HJ: Can also talk to blues committee about how blues will work this year.
- o. CP: Talk to others before Cambridge as too many hypotheticals
- p. JC: Can TX email blues committee and SportsFed
- q. LM: TX can work with Julia
- r. JM: Happy to do any emailing once got access to emails.
- s. HJ: Can we set vague deadline for this? Maybe end of 8th week
- t. RW: Sounds good
- u. **ACTION:** TX to email blues committee to get clarity on how blues will be awarded this year. Also, to email SportsFed to confirm whether we would be allowed to hold a varsity this year
- v. **ACTION:** HJ and JC to then set up meeting with Cambridge to discuss options with them before 20/06/2020.
- w. **ACTION:** If Varsity is planned to go ahead at ISC, JC/TX to negotiate terms of the deposit.

19. Boat Fund

- a. Reimbursement for costs relating to the set-up of the new boats
 - i. RW: We never got money back for set up of new boats. Including rudders etc from K sail. Should come directly from boat fund. ON do you have numbers

- ii. ON: No, as not had full handover, as Tom in finals.
 - iii. RW: Can find out costs then get reimbursed from SC.
 - iv. **ACTION:** ON (once handed over) to calculate total set-up costs then send to SC for reimbursement from Boat Fund.
- b. Bosuning costs
- i. RW: Need to decide if this comes from SportsFed funding or from boat fund
 - ii. JC: If were moving to 4 year cycle could move to boat fund
 - iii. RW: CP would this be able to be covered by boat fund?
 - iv. CP: Not sure. Part of rationale is that boat fund is likely to become non-sustainable. Could ask at the moment, but shouldn't set precedent. Ask for as much as possible from SportsFed as any income is beneficial.
 - v. HJ: In past, bosuning was covered by boat fund, but we payed in using rental costs. We could cover bosuning generally, but if were struggling could ask boat fund
 - vi. JC: Any money SportsFed can give us we should ask for
 - vii. CP: Agree. Making money from renting boats should definitely be used to help with boat upkeep. Need to make sure we have reserve in the boat fund for potential future loss of income.
 - viii. HJ: Boat rental could definitely cover most of bosuning costs.
 - ix. CP: If more use of boats then costs obviously go up, so can find middle ground balancing this
 - x. HJ: need also to keep upskilling club members on boat maintenance.
 - xi. RW: Could run own courses within club
 - xii. HJ: Could be done pre-preseason at maintenance day.
 - xiii. RW: **Conclude** to continue to cover bosining costs and get SportsFed to contribute to these via club grant. If we run in to difficulty, we can ask boat fund as last resort to cover this
 - xiv. JC: How do we get boats to events when we rent them
 - xv. HJ: We apparently used to own a triple stacker but is missing
 - xvi. JC: Does GB have a triple stacker
 - xvii. LM: Has 3 triple stackers
 - xviii. CP: Cost of transport needs to be included.
 - xix. LM: we need to be at events when boats are sailed for them to be insured. Trailers easy to source.
 - xx. HJ: Also need people who are able to tow boats.
 - xxi. FG: can we rent cars/minibus with towbars
 - xxii. RW: Worry is about weight of boats. May be over maximum weight for basic drivers license.

20. Keelboating

- a. IP-S: Came up on JC chat that BUSA have asked if we want to do keelboating league. We expressed interest in all forms of keelboating events. Would be good to get as much training and racing to supplement our other sailing, can benefit everyone. Hoping to get more access to boats. Will discuss entering of keelboat events with captains before advertising to make sure there are no event clashes. Hopefully will be university BUSA keelboating league.

CP: Talking earlier about how to capture new members. Have people been involved in virtual sailing on web. Could be way to get people in.

RW: Sorry was a long meeting. Thank you for listening and being patient.